



Credit Card Charge Authorization

Please fill out this form and fax it **ALONG WITH A CLEAR COPY OF BOTH SIDES OF YOUR CREDIT CARD**

Fax number +1 (212) 202-4877

Reservation confirmation number(s): _____

Reservation pickup date(s): _____

Credit card# _____ Exp: _____ CVV* _____

*CVV is the last 3 digits on the back of your card. For AmEx it's the 4-digit code on the front side.

Name as it appears on your card: _____

Billing Address: _____

Telephone: _____

Card holder signature: _____ Date: _____

I authorize NYC Limousine to charge all expenses related to all reservation made by me or by someone else on my behalf. I understand these charges may include but are not limited to all tolls, Airport parking, waiting time, stops, 20% gratuity for stretch limousine or van reservation, 9% STC on all reservation and no-shows or late cancellation fee. I understand that if I cannot locate my driver, it is my responsibility to call the NYC Limousine dispatcher at 1 (718) 326-8866. Failure to call NYC limousine and leaving a pickup location will result in a no-show charge to my credit card. No-show charges may include full payment for my reservation, and up-to 45 minutes waiting time. I understand that if I wish to cancel my reservation, it is my responsibility to notify NYC Limousine at least 2 hours before reservation time. Failure to do so will result in late cancellation charge to my credit card. Late-cancellation fee is equal to full reservation fare. Cancellation of bus or stretch limousines reservation requires 96 hours advance notice. Payment for reservation for license tour guide is non-refundable! The hourly rate is valid only for trips within New York City. All deposits are non-refundable. Reservation can be prepaid with credit card, check or cash. To prepay with credit card you must fax written authorization. The written authorization must be signed by the credit card holder. All prices are subject to availability. All quoted prices are estimated only; final charges may include a charge for extra or unscheduled stops, waiting time, different tolls, Airport parking, and etc...